

ENROL NOW AT YOUR CENTRE

Welcome to our new Adult Community Education brochure.

You will find a wide range of learning opportunities which reflect the County Council's commitment to community-based adult learning

How to join a course

Our courses are very popular so we advise you to enroll early to avoid disappointment.

By post: complete the booking form and return it together with your cheque to the main centre organizing your course.

In person: at one of our main centres. Details of opening times can be found under the information for each centre.

At an information week: this is held at our main centres prior to the beginning of term. You can meet your tutor to make sure you have chosen the right course before you enroll.

At the first session: only if there are places available, so please telephone the centre beforehand.

Further information

You can telephone your main centre for the latest information on the availability of courses.

Ask for a course description sheet, which will give you more details on the suitability of each course.

Come to a main centre at the beginning of term where you can talk to members of staff.

Visit our website at www.midland.edu.uk/adult

Lifelong learning for all – additional needs

We aim to accommodate students with disabilities into our provision wherever possible. Your main centre can give you information on special equipment and/or individual learner support which may be available to enable you to join our course. Disabled access does vary from centre to centre, however, so please check with your centre before enrolling.

Child care

Many of our centres crèche facilities, which are staffed by experienced and qualified workers. Please book early, as places are limited.

How much do courses cost?

The prices are displayed in three bands and are inclusive of tuition and registration fees. However, there may be additional costs such as examination fees, materials and books. You can find out about these at the main centre.

Band A: Full fee

Band B: Fee payable by people over the age of 60.

Band C: Fee payable by low-income groups on recognized benefits.

NB If you are claiming a reduction in fees you will be required to bring evidence of your entitlement when you enroll, and at the start of each term.

Questions 21 – 27

Look at the information about enrolling for adult courses.

Complete the sentences below with words taken from the passage.

Write **NO MORE THAN THREE WORDS** for each answer.

Write your answers in boxes 21 – 27 on your answer sheet.

- 21 People who mail their applications have to send a.....together with payment.
- 22 Before all the courses start, the main centres hold.....
- 23 It is not always possible to enroll at.....of popular courses.
- 24 For more information about course content, students can talk to tutors, check the website or request a.....
- 25 Many centres have special facilities and services for students with physical problems, but not all centres have.....
- 26 Course fees only cover the cost of.....
- 27 People such as senior citizens and those with little money can get a.....